Columbus County Schools
Daily Log for Travel and Expenses

Revised January 1, 2017

Employee's Name: _____

Social Security Number: _____

Address: _____

_____

	In-State	Out-of-State
Breakfast:	$ 8.30	$ 8.30
Lunch:	$ 10.90	$ 10.90
Dinner:	$ 18.70	$ 21.30

Position: _____

School: _____

Month: _____

Funding: _____

Date	From To	Return	Total Miles	Less Commute Miles	Allowable Miles	Total Travel @ 53.5¢	MEALS B	MEALS L	MEALS D	Lodging In-state $ 67.30 Out-of-state $ 79.50	Registration	Total

TOTAL REIMBURSEMENT _____

I certify this to be a true and accurate record of official travel and expenses incurred _____

(Claimant's Signature)

Supervisor/Date _____